

**STATE OF TEXAS  
PURCHASE ORDER**

<b>1. Agency Name &amp; No.</b> <p style="text-align: center;"><b>TEXAS STATE LIBRARY &amp; ARCHIVES COMMISSION      306</b></p> <p style="text-align: center;">Tax Exempt agency of the Texas State Government</p>	<b>4. Purchase Order No.</b> <p style="text-align: center;">306-16-8330</p>	<b>12. HUB:</b> <p style="text-align: center;">N/A</p>	<b>13. Order Type:</b> <p style="text-align: center;">Catalog</p>
<b>2. Agency Billing Address</b> <p style="text-align: center;">**ACCOUNTING DEPARTMENT**  Texas State Library &amp; Archives Commission  PO Box 12516  Austin, TX 78711-2516  Email Invoices to: AP@tsl.texas.gov  Phone: (512) 463-5473; Fax: (512) 475-0185</p>	<b>5. PCC</b> <p style="text-align: center;">I</p>	<b>14. Vendor Identification No:</b> <span style="float: right;">12236954785</span>	
	<b>6. Current Document No.</b>	<b>15. Vendor Address:</b> <p style="text-align: center;">SHI Government Solutions, Inc.  1250 Capital of Texas Hwy. Bldg 1 #350  Austin, TX 78756</p>	
	<b>7. Document (order) amt</b> <p style="text-align: center;">\$286.50</p>		
	<b>8. REF DOC</b>		
<b>*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."</b>	<b>9. Service Period or Expected Delivery Date:</b> <p style="text-align: center;">12/21/2015 - 12/20/2017</p>	<b>16. Vendor Contact Info:</b> Richard Lettiere <b>Phone:</b> (800) 870-6079 <b>Fax:</b> <b>Email:</b> Richard_Lettiere@shi.com	
	<b>10. Agency Contact:</b> Liz Kaska <b>Phone:</b> (512) 463-7989 <b>Email:</b> lkaska@tsl.texas.gov <b>Fax:</b> 5124753393		
	<b>11. TSLAC Project Contact:</b> <b>Phone:</b> <b>Email:</b>		
<b>3. Destination of goods or service</b> <p style="text-align: center;">FOB Destination  Receiving Dock, Room G-007  Texas State Library &amp; Archives Commission  1201 Brazos Street  Austin, TX 78701</p>			

**17. Description**

Deep Freeze Renewal - Quote 11019154, Feronics Part # DFE0.NA1LA.MR1.E03.SN Term 12/21/2016 thru 12/20/2017. This is purchased under DIR contract # DIR-SDD-2500.

Terms & Conditions of this order are in accordance with those contained in DIR-SDD-2500. Terms & Conditions and Invoicing Instructions are attached.

Vendor is not to exceed the total amount listed on the PO without prior approval and amendment to this PO by the TSLAC Purchasing Department.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	52141	16	7380	7506	\$286.50	

  

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Deep Freeze ENT NA Maintenance (1yr 10+) Part # DFE0.NA1LA.MR1.E03.SN	208-80	30	Each	\$9.55	\$286.50

**INVOICE TO FOLLOW**

**Grand Total      \$286.50**

**26. Legal Cites:** TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

**27. Division Tracking Number:** ARIS 16-112

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.  
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

<b>28. Approval Signature</b> 	<b>Date</b> <p style="text-align: center; font-size: 1.2em;">2-9-16</p>	<b>29. Vendor Signature</b> 	<b>Date</b> <p style="text-align: center; font-size: 1.2em;">2/9/16</p>
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**Texas State Library & Archives Commission  
Purchase Requisition & Blanket/Non-PR Form**

FY 2016

**RECEIVED**  
**DEC 17 2015**  
**PURCHASING**

☒ Purchase Requisition (PR)      ☐ Blanket/Non-PR\*

\*CFO Signature not required for blankets.

PO #: 306-16-8330  
Division Tracking #: ARIS 16-112  
Previous PO #: 306-15-8518  
Encumbrance # \_\_\_\_\_

Requested Delivery Date: \_\_\_\_\_

Vendor : SHI Government Solutions, Inc  
Address: 1250 Capital of TX Hwy Bldg. 1 #350  
City, State, Zip: Austin, TX 78746-  
Phone: (800) 870-6079 Fax: (512) 732-0232  
Contact: \_\_\_\_\_  
Email: Meghan\_Reedy@shi.com  
Vendor ID #: 12236954785  
DUNS: \_\_\_\_\_  
SAM Expiration Date: \_\_\_\_\_

Item Description	Commodity Code	Qty	Unit	Unit Price	Total Amount	Index	Agency Code	Comp Code
Deep Freeze ENT NA Maintenance (1 yr 10+), Part# DFE0.NA1LA.MR1.E03.SN., Start Date: Dec. 21, 2015	208-80	30.0	Each	\$9.55	\$286.50	52141	7506	7380
Subtotal:					\$286.50			
Shipping & Handling:					\$0.00			
<b>Grand Total</b>					<b>\$286.50</b>			

**Special Instructions:** See attached quote # 10702750

**Division Proprietary Statement (to be filled out if service or commodity will not be competitively bid)**

**Texas State Library & Archives Commission  
Purchase Requisition & Blanket/Non-PR Form**

FY 2016

☒ Purchase Requisition (PR) ☐ Blanket/Non-PR\*

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City, State, Zip: Austin, TX 78746-  
Phone: (800) 870-6079 Fax: (512) 732-0232  
Contact: \_\_\_\_\_  
Email: Meghan\_Reedy@shi.com  
Vendor ID #: 12236954785  
DUNS: \_\_\_\_\_  
SAM Expiration Date: \_\_\_\_\_

1. Requestor or Contract Manager Signature always required  
Jelain Chubb (512) 463-5467  
[Signature] 12/7/2015

2. Purchasing Liaison Signature Date  
[Signature] 12-7-15  
3. Division Director Signature (always required) Date

4. If IT related, send PR to Accessibility Team.

For Accessibility Team:

ADA Compliant: (Circle One)

YES

NO

[Signature] 12-14-15  
5. Director of IRT (if required) Date

6. Executive Signature (if required) Date

[Signature] 12-14-15

7. Chief Fiscal Officer (always required)\* Date

[Signature] 2-9-16  
Ordered by Date

2-10-16

Estimated Delivery Date

Received by Date

CONFLICT OF INTEREST: Per Section 2155.003 of the Texas Government Code, by signing this PR, I certify that I have no interest in, or in any manner am personally connected with, the contract or bid to be awarded under this Purchase Requisition (PR) for the purchase of furnishing, supplies, materials, services, and/or equipment by TSLAC. I further certify that neither I nor any member of my family (spouse or dependent child), have nor will accept or receive from any person, firm or corporation to whom a contract or bid may be awarded, directly or indirectly, by rebate, gift, or otherwise, any money or other thing of value whatsoever, nor shall I/we receive any promise, obligation, or contract for future reward or compensation from any party. I acknowledge that I may be dismissed if it is discovered that I/we have violated the aforementioned statute.

If no vendor is designated by requestor on this PR, the Purchasing staff will notify all signatories for ratification of the above certification to ensure compliance with the statute.

Rev: 5/15/2015

Vendor Change Approvals:

Please initial and date accordingly

_____	1. _____	3. _____	5. _____	7. _____
Purchasing Signature	2. _____	4. _____	6. _____	
Date				